



University of Lynchburg

Fraternity and Sorority Life

BYOB Policy

Section 1. Definition

A BYOB function is defined as a social gathering or event on or in any Fraternity and Sorority Life property or college-owned property, where the following two criteria are met: the presence of non-residents and the presence of alcohol. Fraternity and Sorority Life property denotes a chapter house owned and operated by the University of Lynchburg Office of Housing and Residence Life, and/or any property where four or more chapter members are present. A BYOB function is dictated by NIC Alcohol & Drug Guidelines. All BYOB functions must comply with NIC Alcohol & Drug Guidelines. Failure to comply with this policy and general guidelines will be brought to their councils judicial board process.

Section 2. Policy

- A. The chapter/organization, members and guests must comply with all federal, state, provincial and local laws. No person under the legal drinking age may possess, consume, provide or be provided alcoholic beverages.
- B. All New Member Activities and meetings must be dry. This includes any pre or post activities, meetings, New Member Presentations, Initiations, and Big/Little activities as outlined in the NIC Alcohol and Drug Guidelines.
- C. Registration of BYOB functions include (1) completing the BYOB party registration form, with appropriate signatures, (2) attaching the completed guest registration list, (3) submitting the paperwork at least 48 hours prior to the event, or by 5 pm on Wednesday for any event held on Friday, Saturday, or Sunday and (4) returning to pick-up the approved guest list and drink tickets once the Fraternity and Sorority Life Advisor has approved the registration of the BYOB function. The entire (4) step registration process must be completed in order to gain approval for BYOB functions. For any resident of the house that is not in attendance at the event, a chapter member may be substituted in his place and therefore may register guests. The resident not in attendance must provide their signature on the Event Registration form in approval.
- D. Alcoholic beverages must either be:
 - a. Provided and sold on a per-drink basis by a licensed and insured third-party vendor (e.g., restaurant, bar, caterer, etc.)
 - b. Brought by individual members and guests through a bring your own beverage (BYOB) system
 - c. The presence of alcohol products above 15% alcohol volume (ABV) is prohibited on any chapter/organization premises or at any event, except when served by a licensed and insured third-party vendor.
- E. All event themes must use common sense and be appropriate. Factors of appropriateness include but are not limited to:
 - a. Event times should not be disrespectful or degrading (i.e. religious observance) to any

- person or population.
- F. No BYOB event should last longer than five hours.
 - a. Chapters submitting BYOB forms are acknowledging they are fully aware of the Office of Housing and Residence Life policy regarding quiet hours and when they take place.
 - i. Sunday-Thursday: 11:00PM-11:00AM
 - ii. Friday-Saturday: 12:00AM-11:00AM
 - G. The possession or use of alcoholic beverages is permitted only by persons who are 21 years of age or older and only as follows:
 - a. In a student campus residential room with the door closed and:
 - i. No one under age 21 is present while alcohol is consumed (Exception: A student age 21 or older may consume alcohol in his/her assigned residential room if the only underage person present is his/her roommate.); and
 - ii. One or both of the room's assigned residents are age 21 or older; and
 - iii. The room is not in a residential area designated to be alcohol-free.
 - b. Inside College houses, townhouses, and apartments in accordance with the terms of the residential agreement and other guidelines established by the Office of Residence Life or the Office of Graduate Studies.
 - c. In other residential locations on occasions and in accordance with guidelines established by the Office of Residence Life or the Office of Graduate Studies.
 - d. Beer and wine in licensed locations on special occasions for the time, place, and area defined in a banquet license (e.g., licensed Student Activities Board events in Memorial Ballroom or the Pavilion).
 - H. Alcoholic beverages may not be possessed or consumed by anyone, regardless of age, in the following residential locations:
 - a. Any individual residential room and in the entirety of any College house, townhouse, Court, or apartment where all assigned residents are under age 21;
 - b. Montgomery Hall, Tate Hall, and any other residential facility designated as alcohol-free;
 - c. Indoor common areas, including lounges, stairwells, and hallways; and
 - d. Outdoor areas around residential facilities, including porches, yards, sidewalks, parking lots, and streets.
 - I. Residence Life and Security staff members may ask to see the contents of backpacks, bags, or other packages suspected to contain alcohol.
 - J. Other prohibited conduct regarding alcohol includes:
 - a. Possession or consumption of alcohol by an individual under age 21;
 - b. Serving, selling, or otherwise providing or making available alcohol to a person under 21 years of age;
 - c. Distribution of alcohol without an ABC license;
 - d. Collection of money for any purpose where alcohol is present without an ABC license;
 - e. Driving under the influence of alcohol;
 - f. Use of alcohol that impairs thought, behavior, or coordination;
 - g. Presence of a student under age 21 in a campus residential room where alcohol is possessed or used by other individuals under age 21;
 - h. Possession or use of a keg, community container, or other quantity of alcohol surpassing that reasonable for private, personal use at an unlicensed place, event, or campus residence;
 - i. Possession of an open container of alcoholic beverage by a person of any age in a lounge, corridor, stairway, or another common area of a residence hall, except on designated occasions;
 - j. Possession of an open container of an alcoholic beverage on campus outside restricted areas;
 - k. Possession or use of alcoholic beverages at indoor or outdoor athletic facilities or events,

- except when such facilities are used for licensed social events;
 - l. Use, possession, sale, serving, or otherwise making available alcoholic beverages at any membership recruitment function;
 - m. Violation of ABC regulations; and Possession or use of false identification for the acquisition of alcohol.
- K. Alcoholic beverages are permitted to be distributed on campus only in licensed areas as follows:
- a. Specifically designated locations as defined in a banquet license (e.g., wine or beer in Memorial Ballroom and West Room);
 - b. Any request for an alcohol license other than through the standard Dining Services procedure must go to the President's Cabinet for approval.
- L. Any event, other than small group socializing in a private room, at which alcoholic beverages are permitted, distributed, or served must be conducted within the following guidelines:
- a. Events held in College housing must be registered with and approved by the Office of Residence Life or the Office of Graduate Studies. Events held in non-residential campus buildings must be registered with and approved by the Office of Student Activities and/or the Office of the Dean of Students. Events held outdoors must be approved by the President's Cabinet in addition to the Office of Student Activities and/or the Office of the Dean of Students.
 - b. A permit shall be obtained from the local regional ABC office.
 - c. There must be a non-alcohol theme for the event.
 - d. Individuals sponsoring and conducting the event must implement precautionary measures to ensure that alcoholic beverages are not accessible or served to persons under age 21 or to persons who appear to be intoxicated.
 - e. Direct access to and consumption of alcoholic beverages is permitted only within the approved area designated for the event.
 - f. Non-alcoholic beverages must be available at the same places as alcoholic beverages and featured as prominently as alcoholic beverages.
 - g. A reasonable portion of the budget for the event shall be designated for the purchase of food items.
 - h. No social event may include any form of "drinking contest" in its activities or promotion.
 - i. Advertisement for any College event where alcoholic beverages are served must note the availability of non-alcoholic beverages as prominently as alcoholic beverages. Alcohol may not be used as an inducement to participate in a campus event.
 - j. Promotional materials, including an advertisement for any College event, must not make reference to the number of alcoholic beverages available, such as the number of beer kegs.
 - k. As appropriate to the size and nature of the event, College-approved security personnel must be present at all times.
 - l. The sponsoring group or host must be concerned about the condition and safety of those leaving the event and shall implement such techniques as the cessation of serving alcohol long enough before the end of the event to aid in the assessment of the condition of guests.
- M. The marketing of alcohol on campus is prohibited.
- a. Use of advertising and/or promotional materials that promote the use of alcohol is prohibited